

Committee on Vendors Services: An Academic Senate Standing Committee
Minutes of the Meeting of November 29, 2016, A405 at 9-10am

In Attendance: Li, Li Xu; Burgers, Johannes; Tokke, Cheryl; Pecinka, Kathleen; Quiroz, Miguel; Wasserman, David; Goldhammer, Eva (**Steering Committee Designee**)

Excused: Sideris, Paul

1. Meeting called to order by J. Burgers and seconded by K. Pecinka

2. Election Co-Chairpersons and Secretary

In keeping with the bylaws, there was a vote for a new chair and secretary. Rather than picking one chair, the decision was made to work with co-chairs. There were two nominations: Johannes Burgers and Cheryl Tokke for co-chairs and Kathleen Pecinka for secretary

Voting initiated by J. Burgers via paper ballot and all present unanimously approved:

- Johannes Burgers and Cheryl Tokke as co-chairs
- Kathleen Pecinka as secretary

3. QCC Academic Senate Standing Committee Activities Form

Discussion of document contents as it relates to Committee on Vendor Services

David and Miguel discussed the role of the “Auxiliary Enterprise” – its purpose, function the benefits as they relate to the QCC faculty and student populations. The relationship between the Auxiliary Enterprise and the vendor committee was discussed with the conclusion made that the vendor committee would be the link between the students and the “Enterprise”, to provide feedback in regard to food service concerns as it relates to the vending machines and cafeteria.

Cheryl discussed her satisfaction with the upgrade in the vending machines as a result of her students’ research and presentation.

As there are plans for a new prep area with possible new vendors scheduled to be created in the cafeteria area in 2018, David and Miguel were asked what information might be helpful that might possibly assist them in choosing the food vendors.

Cheryl and Eva suggested that small student focus groups would be appropriate to gather data in regard to the food preferences and desired price points. Potential focus group research questions were discussed

4. Charges for next meeting

- David will speak with Bill Faulkner regarding where, when and how a student survey could be deployed.
- Johannes will contact the student senate to see if we can utilize their members as the “pilot” group.
- David will get back to the committee as to what specific information should be included in a survey and be most relevant to their needs.
- Miguel will contact the vending machine company (Canteen) regarding a breakdown of the items that are purchased most frequently.

5. A motion to conclude the meeting was called at 10:15 by Johannes and seconded by Cheryl

Respectfully submitted by Kathleen Pecinka